

Minutes of Planning Commission Meeting March 17, 2008

Roll Call: 7:08 pm

Planning Commissioners present were Chair Fitzhugh, Stones, Supplee, and Jeffrey.
Member of the public present was Kathleen Lott.

Approval of Minutes

Jeffrey moved to approve the minutes of Meeting 08-02, February 18, 2008. Stones seconded the motion. **The motion passed 3-0-1.**

Signs

Norwich University applied for a sign permit to place a 2.5 ft x 3.5 ft wooden sign at 397 Central Street. Jeffrey moved to approve the request; Stones seconded the motion.

The motion passed 4-0-0.

Other Business

- CVRPC Report: Supplee expressed the concern that he is unsure of his mandate from the municipality; is he supposed to advocate for certain positions? Fitzhugh noted that the meeting he attended in January included a review of the Energy element, and that he thought Northfield has some potential in the area of renewable energy sources, such as a biomass generating station or small-scale hydropower.
- ZA Report – including discussion of Municipal Plan update process – Commissioners instructed ZA to issue RFP for consultant ASAP.
- Zoning Regulations Update Review: Jeffrey presented a draft section on Fences and Walls, commissioners discussed its provisions.
- PC informally discussed ongoing situation with Lefcourt subdivision, and requested ZA to talk to Amanda Lafferty (our attorney) and Jeffrey White (buyers' attorney) to see if they could come to agreement on a letter to be issued by ZA that would constitute approval of 1997/2007 subdivision. If a letter is not an acceptable solution, then ZA is to prepare a memo on the case history for the PC, and continue to support their assertion that a new survey is required.

Next Regular Meeting

April 21, 2008

Adjournment: 9:00 pm

A motion to adjourn was made by Supplee and seconded by Stones. **The motion passed 4-0-0.**

Michele Braun
Zoning Administrator / Clerk

These minutes are subject to approval at the next regular meeting; however, they are substantially correct.